

Our Commitment to Your Child

We aim to:
Provide a safe and supportive learning environment
Promote children's physical and emotional wellbeing
Listen to children and take their concerns seriously
Work in partnership with parents and carers
Act quickly and appropriately if we have concerns about a child's safety

Allegations:

Any allegations regarding a member of the school staff should be reported to the Head teacher Mandy Knipe.

If the concerns are about the Head Teacher then please contact the Chair of Governors at office@westwoodpark.org.uk

PREVENT

The Counter Terrorism and Security Act 2015 places a legal duty on schools to 'have due regard to the need to prevent people from being drawn into terrorism.'

Any parent or carer may report instances where they believe a child may be at risk of harm to the Head Teacher.

The school's dedicated PREVENT officer is Mandy Knipe.

Designated Safeguarding Leads (DSL):

Mandy Knipe
Head Teacher



Angela Lamb
Children and Families
Officer



Tracy Rouse
Wraparound Club
Safeguarding Lead

The DSL is responsible for:

- Managing safeguarding concerns
- Supporting staff and liaising with external agencies
- Ensuring safeguarding policies are followed
- Being a point of contact for parents and carers

If you have any concerns, you can speak directly to a DSL.

What Happens if There is a Concern:

- If a school is worried about a child:
- They record the concern
- The DSL reviews it
- They may speak to parents (if appropriate)
- They may refer to children's social care
- Parents should understand:
The child's safety always comes first
Schools must follow legal procedures



Dream, Believe, Achieve Together

Welcome to Westwood Park Primary
School

SAFEGUARDING INFORMATION LEAFLET FOR PARENTS

Safeguarding means keeping children safe from harm and supporting their health, development, and wellbeing. At our school, safeguarding is everyone's responsibility, and we are committed to creating a safe, caring, and inclusive environment for all children.

Westwood Park Primary School
Vaughan Street
Winton
Eccles
M30 8DH

office@westwoodpark.org.uk

0161 789 2598

How We Keep Children Safe

Staff training in child protection and safeguarding

A designated safeguarding lead (DSL) and deputy DSLs

Clear systems for reporting and responding to concerns

Online safety education for pupils

Schools must act **in the best interests of the child**

Concerns are always taken seriously—even if they seem small

Safer Recruitment

All staff, including supply staff, volunteers and regular visitors, are subject to background checks and to Disclosure and Barring Service Checks (DBS). This is to help ensure that unsuitable people are prevented from working with children.

Information Sharing

Schools are required to:

Share information with safeguarding agencies when necessary

Keep clear records of concerns

Important for parents:

Schools **do not always need parental consent** to share information if a child is at risk

This is done to protect the child, not to exclude parents

Safeguarding Policy

Our Safeguarding policy and all other linked policies that keep us safe can be found on our school website www.westwoodpark.org.uk or a paper copy can be acquired at the office.

Early Help and Support

KCSIE promotes **early help**—getting support before problems escalate.

This might include: Family support services, Emotional wellbeing help, Attendance support

Parents should know:

Schools may suggest early help services

This is supportive, not punitive



Staff in school may have phones to hand so that they are contactable but are asked not to use them in front of children.



Staff will never record children on personal devices.



No smoking anywhere on the school grounds or outside the gates. This applies to all staff, visitors and parents.



Health and Safety- Please ensure you report any incidents or hazards immediately to the school office.



In the event of a fire, please leave the building by the nearest exit. Close all doors and turn off lights. A fire marshal will help you with your next steps.



Should you or a child need first aid whilst on site, please notify the school office.



In rare circumstances, we may have to move children and staff indoors. In this case, an alarm will sound and children need to be moved indoors quickly. A member of staff will always be on hand to help.



A school lockdown is a rare safety procedure used when there is serious danger. A lockdown means everyone stays in the room, locks the doors and stays quiet until it is safe.



Attendance and Safeguarding: Schools monitor attendance closely. Unexplained absence will be followed up quickly

Safeguarding and the welfare of a child is everyone's responsibility. Every child has the right to live free from fear of abuse and for the adults in their lives, at home and in the community and at the school to protect them, to watch over them, listen to their views and take action if they are concerned.

Keeping Children Safe in Education (KCSIE)

This key document outlines the main safeguarding risks schools must watch for:

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect

It also includes specific issues such as:

- Online safety risks
- Bullying (including cyberbullying)
- Child-on-child abuse
- Grooming and exploitation

What Parents and Carers Can Do

You play a vital role in keeping children safe. You can:

- Talk openly with your child about their day and any worries
- Teach them about staying safe, including online
- Let the school know about any changes that may affect your child
- Report any concerns about your child or another child

Online Safety

Children use technology every day, so it's important to:

- Monitor your child's internet use
- Set parental controls where possible
- Talk to your child about safe online behaviour
- Encourage them to tell you if something worries them

Working Together

Safeguarding works best when schools and families work together. By sharing information and supporting one another, we can help ensure every child feels safe, valued, and able to thrive.