



## ***Pupil Friendly E-Safety Policy***

**Developed by the School Council.**

***Next Review:* January 2020**

This policy has been developed by Westwood Park School Council. It helps our children to behave properly online and stay safe at school and at home.

***The Internet is great because:***

- You can learn lots of things.
- You can have lots of fun.
- It can help with your school work.
- You can stay in touch with friends and family.

***Some online dangers include:***

- Cyber bullying – nasty text messages, emails, tweets, social media, swearing on Xboxes etc.
- Stranger danger – some people who we talk to online we don't know, so they are strangers.
- Bad language – sometimes we see or hear swear words that upset us.
- Online content – some things online are not suitable for children to look at.
- Viruses - some emails can contain viruses which damage your computer.

***What is E-Safety?***

- E-Safety means electronic safety.
- E-Safety is important because it helps to keep children safe so they can enjoy, explore and have fun!

***Why do we need an E-Safety policy?***

- To keep children safe on the Internet in school and out.

- To advise children of appropriate content.
- So that children are aware of what to do when something strange occurs or they are worried.

## ***If people are mean or I am worried:***

### ***What should I do?***

- Tell an adult I trust straight away.
- Try to stay calm.
- Report anything that worries you.
- Try to ignore the person.
- Block and delete the person.
- Keep all messages for evidence.

### ***What should I not do?***

- Do not keep worries to yourself.
- Do not be unkind or nasty back.
- Do not get angry or upset.
- Do not allow the person to keep being unkind.
- Do not delete messages.

### ***Who can I tell if I have worries about E-Safety or Cyber-bullying?***

- Friends

- Family
- Teachers
- School Council
- Cadets
- PCSO
- Childline – 0800 1111
- CEOPS
- Tootoot

***What our school does to respond to E-Safety issues?***

- We take online safety seriously.
- We listen to the children involved and offer support.
- We investigate and look at evidence.
- We make sure that children face up to the consequences of their actions.
- We contact parents or carers.
- We may contact the police.

***What does the school provide to keep us safe?***

- The school has anti-virus software to keep viruses away.
- The school has Internet filters to keep us from seeing inappropriate content.
- The school keeps access to PCs, ipads and laptops secure.
- The school keeps our network and wi-fi access secure.
- The school makes sure that all staff have training to help to keep children safe.

- The school checks that websites are appropriate.
- The school keeps searching safe on Google and other search engines.

***Our Internet rules:***

- We are given permission before using the Internet.
- We use websites that our teachers have advised us to use.
- We only email people our teachers have asked us to.
- When we send emails and messages they are polite and friendly.
- We never give out our address or telephone numbers.
- We never arrange to meet anyone we don't know.
- We don't open emails from people we don't know.
- We tell a teacher if we see anything we are unhappy with.

***How should we act on the Internet?***

**S** - Keep your personal information SAFE and SECURE.

**M** - DO NOT AGREE to meet anyone from the Internet - they may not be who you think.

**A** - DO NOT ACCEPT messages or emails from someone you don't know.

**R** - Remember, DO NOT always trust the information you find on the Internet it may not be correct.

**T** - TELL a trusted adult if something or someone upsets you.

**HELP OTHERS TO UNDERSTAND ALL THIS. IT'S IMPORTANT.**

Westwood Park School Council.